

Bath Township Public Library
Meeting Minutes

Wednesday, May 22, 2019

Present: (Board Members) Sue Garrity, Ken Jensen, Ryan Fewins-Bliss,
Theresa Kidd

Board not present: Shannon Vlassic (with notice), Lynn Bergen
(called in)

(Library Director & staff) Kristie Reynolds

Next meeting: Regular Meeting: Wednesday June 19, 2019 @ 6:00pm. (adjusted
from 05/15)

I. Regular Business

- a. Meeting called to order at 6:02pm.
- b. Moment of civic reflection.
- c. Theresa moves to approve the agenda as amended, Ken 2nd, all in favor.
- d. Public comment on agenda items: none.
- e. Disclosures of conflict of interest: none.
- f. Theresa moves to approve the minutes from 4/17, Ken 2nd, all in favor.

II. Financial Report

Attached. Re-visit journal entries at June meeting. Tax revenue should be close to projection after final payments. Theresa moves to approve treasurers report, Ken 2nd, all in favor.

III. Director's Report

Attached. Statistics continue upward trend. Summer reading kick-off June 17; including adult program. Gardening programs coming up! Carrie received grant for STEM kits. High school English class visiting. Summer Solstice participation coming up – cardboard boats! Strategic Planning 6/14-15.

IV. Discussion

- a. Policy & Employee Manual;
 - I. Investment Policy: Lynn stated concern that we have enough liquid for operations.
- b. Ryan moves to go into closed session to discuss legal opinion, Theresa 2nd, all in favor. Kristie has been invited to stay.

V. New Business: None.

VI. Closing

- a. Public Comment: None.
 - I. Kristie reminded us of her one-year anniversary coming up. We will be reviewing tools to assist us in conducting her review.
 - II. Kristie wanted to clarify our position on the Circulation Policy regarding parents and families of Schools of Choice students in the Bath School District. Children receive free library card, families must pay. We will put this on the agenda next month to amend policy as accepted.
- b. Board Comment: None.
- c. Ryan moves to adjourn the meeting, Theresa 2nd, all in favor.

Meeting adjourned at 6:55pm.